



41 Groomsland Drive  
Billingshurst  
West Sussex  
RH14 9HB

URN Ref: 5200

16 October 2009

Dear Wendy Wright,

Thank you for your nomination of The Billingshurst Community Partnership for The Queen's Award for Voluntary Service

We would like to confirm that your group is eligible for the Award. The group's details will be forwarded to the Lord-Lieutenant of your County in due course. This nomination will be assessed, alongside others from your area, by a selection panel made up of the Lord Lieutenant and leading representatives from local organisations experienced in voluntary and community work. The group leader will be contacted by the Lieutenancy office who will arrange an informal visit by the Lord Lieutenant or the Deputy Lieutenant to the group.

Full details of the selection and assessment process can be found in the guidance notes accompanying the nomination form. Groups and their nominators will be notified in May 2010 of the outcome of their nomination.

The list of winners for the 2010 Award will be announced officially on 2<sup>nd</sup> June 2010 and details will appear on the Queen's Award website at [www.queensawardvoluntary.gov.uk](http://www.queensawardvoluntary.gov.uk).

In the event of an unsuccessful nomination, the group leader will be informed if they have been entered into a pooling system which means that they may be considered for the Award for a period of up to 3 years. They will not be required to re-submit a new nomination but will be asked to update their achievements as necessary during this time.

Yours sincerely

  
Tamara Cummings-John  
Queen's Award Administrator  
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Cc: Patrick Perks